



TAMIL NADU GOVERNMENT GAZETTE

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Maasi 5, Pilava, Thiruvalluvar Aandu-2053

Part III—Section 1(a)

**General Statutory Rules, Notifications, Orders, Regulations, etc.,
issued by Secretariat Departments.**

NOTIFICATIONS BY GOVERNMENT

ADI DRAVIDAR AND TRIBAL WELFARE DEPARTMENT

THE TAMIL NADU STATE COMMISSION FOR THE SCHEDULED CASTES AND SCHEDULED TRIBES RULES, 2022.

[G.O. Ms. No. 8, *Adi Dravidar and Tribal Welfare (ADW6)*, 17th February 2022,
மாசி 5, பிலவ, திருவள்ளூர் ஆண்டு-2053.]

No. SRO A-4(a)/2022.

In exercise of the powers conferred by sub-section (2) of Section 17 of the Tamil Nadu State Commission for the Scheduled Castes and Scheduled Tribes Act, 2021 (Tamil Nadu Act 17 of 2021), the Governor of Tamil Nadu hereby makes the following rules, namely:-

RULES

1. Short Title. - These rules may be called the Tamil Nadu State Commission for the Scheduled Castes and Scheduled Tribes Rules, 2022.

2. Definitions. - (1) In these rules, unless the context otherwise requires,-

(a) "Act" means the Tamil Nadu State Commission for the Scheduled Castes and Scheduled Tribes Act, 2021 (Tamil Nadu Act 17 of 2021);

(b) "Form" means a Form appended to these Rules;

(c) "State Government" means the Government of Tamil Nadu.

(2) The words and expressions used in these rules and not defined, but defined in the Act shall have the meaning respectively assigned to them in the Act.

3. Honorarium, allowances and terms and conditions of service of the Chairperson.- (1) The Chairperson of the Commission shall be paid a honorarium of Rs. 2,50,000/- per month.

(2) The service conditions including medical and conveyance facilities and travelling allowance of the Chairperson shall be such as applicable to a serving Judge of the High Court of Madras and governed by the High Court Judges (Salaries and Conditions of Service) Act, 1954 (Central Act 28 of 1954) and the rules made thereunder.

4. Honorarium, allowances and terms and conditions of service of the Vice-Chairperson.- (1) The Vice-Chairperson shall be paid a honorarium of Rs. 2,00,000/- per month.

(2) The service conditions and allowances payable to the Vice - Chairperson of the Commission shall be such as applicable to the rank of Secretary to the State Government.

5. Honorarium, allowances and terms and conditions of service of the other Members.— (1) The other Members shall be paid a honorarium of Rs. 1,50,000/- per month.

(2) The service conditions and allowances payable to the other Members of the Commission shall be such as applicable to the rank of Additional Secretary to the State Government.

6. Salaries, Allowances and Terms and Conditions of Officers and other employees of the Commission – The conditions of service of the officers and other employees of the Commission in matters relating to pay, allowances, leave, General Provident Fund/Contributory Pension Scheme, age of superannuation, pension and retirement benefits, medical facilities and other conditions of service, shall be regulated in accordance with such rules and regulations as are for the time being applicable to the officers and other employees of the State Government belonging to Group A, Group B, Group C and Group D, as the case may be, of the corresponding levels of pay in the Pay Matrix in the Tamil Nadu Revised Pay Rules, 2017.

7. Accounts of the Commission.— (1) The accounts of the Commission shall be maintained by the Member-Secretary of the Commission or such Officer of the Commission as may be authorized by the Member-Secretary in this behalf. The accounts shall be maintained in Form – I.

(2) The Commission shall forward to the State Government, quarterly review of the progress of the expenditure incurred and the expenditure likely to be incurred during the remaining part of the financial year, within a fortnight after the end of each quarter.

(3) The Commission shall furnish Annual Utilization Certificate, certifying that the grants paid by the State Government have been utilized as per the terms and conditions of the Grants.

(4) The Member-Secretary shall supervise the maintenance of the accounts of the Commission and the compilation of the financial statements and returns and shall ensure that all accounts, books, connected vouchers and other documents and papers of the Commission required by the Audit Officer for the purpose of auditing the accounts of the Commission are placed at the disposal of that officer.

(5) The Member-Secretary or any other officer of the Commission duly authorized by the Member-Secretary in this behalf shall prepare the Annual Statement of Accounts, in Form-II on or before the 15th day of April following the financial year to which the accounts relate.

(6) The Annual Statement of Accounts after approval by the Commission shall be signed and authenticated by the Member-Secretary and submitted to the Audit Officer on or before the 30th day of June following the financial year to which the accounts relate and the Audit Officer shall audit the accounts of the Commission and report thereon.

(7) On receipt of the Audit Report, the Commission shall within one month rectify the defect or irregularity if any, pointed out therein and submit a compliance report to the Audit Officer. Thereafter the accounts of the Commission as certified by the auditor together with the audit report along with the remarks of the Commission thereon shall be forwarded to the State Government.

(8) The State Government shall cause the audit report along with the remarks of the Commission to be published in the *Tamil Nadu Government Gazette*.

8. Rights, Privileges and Authority of the Auditor.— (1) The Auditor appointed under sub-section (2) of section 12 shall have the authority,-

(a) to inspect any initial or subsidiary accounts of the Commission;

(b) to require the production of any accounts, books, papers and other documents which deal with or form the basis of or are otherwise relevant to the transactions to which his duties in respect of audit extend, for the perusal or examination thereof, which he considers necessary;

(c) to put such questions or make such observations as he may consider necessary, to the person in charge of the office and to call for such information as he may require for the preparation of any account or report which it is his duty to prepare;

(2) The Member-Secretary of the Commission, shall afford all facilities to the auditor for inspection of accounts and comply with the requests for information in as complete a form as possible and with all reasonable expedition.

9. Preparation of Annual Report.— (1) The Member-Secretary or any other officer of the Commission duly authorised by the Member-Secretary in this behalf shall prepare the Annual Report of the Commission, in Form-III on or before the 31st day of July following the financial year to which the Annual report relates.

(2) The Annual Report after approval by the Commission shall be signed and authenticated by the Member-Secretary.

(3) An authenticated copy of the Annual Report shall be submitted by the Member Secretary to the State Government on or before the 31st day of August, following the year to which the Annual Report relates, to enable the State Government to take action as required under section 14 of the Act.

10. Periodical Reports.— The Member-Secretary shall prepare periodical reports within a fortnight after the end of each quarter of the financial year, giving an account of the progress of the activities of the Commission. The periodical report after the approval of the Commission shall be submitted by the Member-Secretary to the State Government.

FORM – I*[see rule 7(1)]*

Statement of Accounts for the year ending 31st March....

Total amount of grant received from the State Government	:
Expenditure	:
Salary and Allowances	:
Travelling allowances / Daily allowance	:
Medical reimbursement	:
Rent, Electricity, Water	:
Fuel Expenses	:
Purchase of Stationery / Furniture	:
Other office expenses	:
Total	:
Balance with the Commission / Deficit, if any	:

Form – II*[see rule 7(5)]***ANNUAL STATEMENT OF ACCOUNTS****Head of Account :**

(Rupees in Thousands)

<i>Detailed Head</i>	<i>Sub-Detailed Head</i>	<i>Description of Head</i>	<i>Accounts (Previous Year)</i>	<i>Accounts (Current year)</i>

Member-Secretary

Date:

Form – III

[see rule 9(1)]

Annual Report

Sl. No.	<i>Particulars</i>
1	Overview of the Commission
2	Functions, duties and Financial Status of the Commission
3	Meetings of the Commission
4	Activities of the Commission
5	Socio-economic status of the Scheduled Castes and Scheduled Tribes
6	Details of atrocities committed on the Scheduled Castes and Scheduled Tribes
7	Recommendations with respect to – (i) Prevention of atrocities (ii) Educational upliftment of the Scheduled Castes and Scheduled Tribes (iii) Economic Development of the Scheduled Castes and Scheduled Tribes (iv) Health Status of the Scheduled Castes and Scheduled Tribes (v) Other Recommendations
8	Any other

Member-Secretary

Date :

K.MANIVASAN,
Principal Secretary to Government.